

BOARD OF TRUSTEES MEETING MINUTES

November 16, 2015

** District Office**

5:00 p.m.

I. CALL TO ORDER

The November 16, 2015, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Richard Pick, Robert Richer and Mayor Jack Thomas. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Brian Passey, Marlo Davis, Chad Burrell, Laine Mair and Kim Dudley. Also in attendance were Jeremy Cook, Cohne and Kinghorn and Craig Ashcroft, Carollo Engineers.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for October 19, 2015
- B. Final Project Approval
 - 1. The Belles at Empire Pass
 - 2. Courtyards at Quarry Village Driveway 4
- C. Escrow Fund Reduction Approval
 - The Belles at Empire Pass – Retain 8 percent

Mr. Pick made the motion to approve the Consent Agenda, Mr. Richer seconded and the motion carried with Mayor Thomas, Ms. Pack, Mr. Richer, Mr. Pick and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. SERVICE AWARD – Laine Mair 25 years

Mr. Wilking presented Mr. Mair with his award for 25 years of service. He thanked him for his service and said it was great to have employees who continue to make the District what it is today.

Mr. Davis addressed the Board and said that it was a true honor to have Mr. Mair on our staff. He stated that Mr. Mair trained him when he started and that he will do anything that is asked of him. Mr. Davis thanked Mr. Mair for his 25 years of service.

Congratulations to Mr. Mair on his service award. We appreciate all he does for the District.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$519,078.53

Mr. Richer made the motion to approve the Expenditures, Mayor Thomas seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 228.12; # SCWRF 0; Total 228.12
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Discussion Items – Discuss Board Meeting Schedule for 2016 – Mr. Luers reviewed the 2016 Board Meeting Schedule with the Board. The Board stated that the dates look good for 2016.

B. Action Items

1. Consider Approval of Canvas of Election Results – Mr. Luers informed the Board that we needed to add this item to the agenda. He asked the Board for their approval and if they could sign the Canvas of Election Results.

Mayor Thomas made the motion to approve the Canvas of Election Results, Ms. Pack seconded and the motion carried with Mr. Pick, Mayor Thomas, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

2. Consider Adopting 2016 Tentative Budget and Set Public Hearing for December 21, 2015 @ 6 p.m. – Mr. Luers reviewed the 2016 Tentative Budget with the Board and asked to set the Public Hearing date for Monday, December 21, 2015 at 6 p.m.

Mayor Thomas made the motion to adopt the 2016 Tentative Budget and Set Public Hearing for December 21, 2015, Mr. Richer seconded and the motion carried with Mr. Pick, Mayor Thomas, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

3. Consider Approval of changes to Safety Manual and Emergency Response Plan – Mr. Burrell gave the Board a brief update on the changes to the Safety Manual and Emergency Response Plan.

Mr. Luers mentioned that Mr. Burrell took over the Safety position after Mr. Actor retired and that his main responsibility is Pre-Treatment Coordinator and he is doing a great job.

Mr. Richer made the motion to approve the changes to the Safety Manual and Emergency Response Plan, Mr. Pick seconded and the motion carried with Mayor Thomas, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

C. Information Item

1. Financial Statement

2. Impact Fee Report

3. Christmas Brunch – December 24, 2015 @ 10:30 a.m. – EC Training Building –

Mr. Luers invited the Board to the Christmas Brunch that will be held on Thursday, December 25, 2015.

VIII. FUTURE AGENDA ITEMS

A. Projects

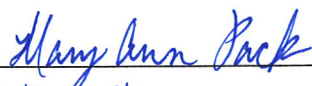
B. Operations

C. Finance

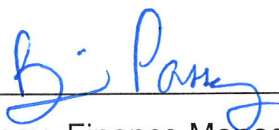
D. Governmental Matters

IV. ADJOURN

Mayor Thomas made the motion to adjourn at 5:12 p.m., Ms. Pack seconded and the motion carried with Mr. Pick, Mayor Thomas, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.



~~Mary Ann Pack, Vice Chairman~~ Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk